



LESTER B. PEARSON
West Island Career Centre

REGISTRATION PROCESS

Once you have chosen a program:

- 1) Verify that you have all necessary pre-requisites (see Program Overview on the program's webpage).
- 2) Go to www.admissionfp.com and complete an on-line application and scan your required documents into the application (see Required Documents for Application) or if you do not have access to a computer, come to West Island Career Centre between 8:30 AM and 3:30 PM from Monday-Friday with your **original** required documents.
- 3) Wait for the Centre to contact you by email regarding a mandatory information session.
- 4) After attending an on-line information session, you will be given an appointment to register for your program. You will pay \$200 (non-refundable) towards the cost of your program at that time. At this appointment, you will also try on uniforms, if applicable.
- 5) The balance of your program fees must be paid in full 1 week prior to the start date of the program.