

PEARSON ELECTROTECHNOLOGY CENTRE

Minutes of the Meeting

Governing Board Meeting of February 04, 2020

Present:	Marilyn Aon	Centre Director
	Ken Elliott	Community Representative
	Joan Bernard	Support Staff Representative
	Geoffrey Alleyne	Teacher Representative (Telecom)
	Serge Frechette	Teacher Representative (Electricity)
Absent:	Svet Rusev	Teacher Representative (Computing Support)
	Joanne Aubry	Pedagogical Consultant
	Raphael Tana	Industry Representative

1. The meeting was called to order at 3:00pm.
2. **ADDITIONS & ADOPTION TO THE AGENDA**
Additions
Serge Frechette moves to approve the Agenda and Geoffrey Alleyne seconds the motion. Approved.
3. **APPROVAL OF MINUTES OF December 03, 2019**
Serge Frechette moves to approve the minutes of December 03, 2019. Geoffrey Alleyne seconds the motion. Approved
4. **BUSINESS ARISING**
4.1 Three representatives from First Nations visited our Centre. They were give a tour and lunch. They were made aware of the programs that we offer.

Virtual library is now available on line.
5. **NEW BUSINESS**
5.1 CRITERIA FOR CENTRE DIRECTOR
Reviewed and discussed. Resolution sent the Board.
5.2 PEC / ITL PROJECT
PEC Tech project – thank you to Pierre, Fritz, and Issam this project has really taken off. They have had workshops for other teaching staff on our Ped days. The target is air servers to be added. IPad training has started in the classrooms. Teachers supporting students. Equipment in the classrooms, etc... Next year IPad and carts for the students. Pierre, Fritz and Issam will do the workshops for us as well as Barry Hannah from the school board.
The Governing Board would like to add it to the Educational project. It is to be added in 1.4 to the Educational project. Marilyn will contact Maggie to see how we can amend our Educational project.
(Business arising)

6. REPORTS

6.1 DIRECTOR'S REPORT

- The Lachine mayor will be visiting on Friday with her entourage, they will be given a tour and lunch will be served.
- The February 14th Ped day we will partner up with Gordon Robertson Centre. Melanie Thompson will be presenting. She has created a 30 hour project called "Winning Attitudes". The topic is what Winning Attitudes is. This will be a pilot project with our Telecom students.

6.2 TEACHER'S REPORT

Geoffrey – Thank you to Daniel Warkin, he has made contact with a radio station, possible connection for our Centre. Possibly an upcoming field trip or an invitation to visit the Centre.

Serge – The department is preparing for the in house Olympiads. Possibly two candidates from Electricity.

The department is planning a field trip to CCQ on March 13.

6.3 STUDENT'S REPORT

No report

6.4 NON-TEACHING STAFF

Joanne – submitted report.

7 FIELD TRIPS & STAGE REPORTS

Reviewed and discussed.

8 VARIA

None.

9 NEXT MEETINGS

Next meetings are scheduled for March 17, 2020.

10 ADJOURNMENT

Serge Frechette moves to adjourn the meeting, motion seconded by Geoffrey Alleyne. Approved.

Respectfully submitted by Joan Bernard.

Ken Elliott, Chairperson

Marilyn Aon, Centre Director

Date

Ped Consultant's Report PEC – Governing Board Meeting

Tuesday, February 4th, 2020

1. Standardization of all certification examinations in the Electricity program – meeting with teachers were scheduled from Monday January 20th until the end of February 2020. The goal is to have a minimum of two examination versions per competency and for each evaluation component of theory and practical. Example: Competency 8: Cables and Conduits will require a Version and Version B Theory; as well as Version A and Version B Practical.

Examination Standardization Discussion Points:

- a) The actual duration of the evaluation – theory and practical - reference based upon how long the task takes to perform in the industry.
- b) Verify the Number of candidates per practical evaluation
- c) Both theory and practical exam scenarios are realistic and reflect what industry would have them perform
- d) The 2 exam versions are equivalent in terms of testing the same notions/knowledge and the degree of difficulty is comparable.
- e) Correction key will need to be created for each exam and version.

Tentative completion date for standardizing evaluations: April 2020

2. Assisting Shari Waldrich – office agent, to develop and implement protocols for guaranteeing the confidentiality of the recently standardized and approved evaluations. These new procedures are being piloted with the January 30th, 2020 Electricity cohort.
3. Received preliminary copy of the new Telecom program “Cahier de Validation” and Analyzing the Profession Report. After initial review some salient points are:
 - Competencies are renamed and identified by the practical task performed in industry.
 - New program has eliminated many of the circuit competencies, in the old program circuits represented 645 hours covered over eight competencies versus the new program of a single 75-hour competency.
 - Computers knowledge and use is incorporated throughout the program of study versus a single 60-hour competency.
 - New program places much more emphasis on fibre optics as well as integration of computer and specialized software for the purpose of home automation.
4. Attending validation sessions for the New Telecom program of study –Monday, February 3rd and Tuesday February 4th, 2020

Submitted by: Joanne Aubry