

**Gordon Robertson Beauty Academy
Governing Board**



LESTER B. PEARSON
Gordon Robertson Beauty Academy

**Minutes of Meeting (On-line with Zoom)
Tuesday, June 23, 2020**

Present: Marilyn MacLean, Claudine Turnbull, Cynthia Doucet, Eric Bender, Samar Abboud, Vanya De Andrade, Pamela Bachner.

Regrets: Meagan Peladeau, Fatima Zayat, Manon St-Onge, Karina Geoffroy, Carole St-Pierre

Note: Jessica Alley is no longer in the Hairdressing program, therefore there is a need for a Hairdressing student representative on Governing Board.

1. Call to Order

The meeting was called to order by Marilyn MacLean at 3:20.

Cynthia Doucet agreed to take the minutes of the meeting as GB secretary is absent.

2. Approval of the Agenda

No items were added to the agenda.

Moved by: Samar Abboud

3. Approval of the Minutes of 25 February 2020

Moved by: Samar Abboud

4. Business Arising from the Minutes

a) Multi-Media Room

- Room #120 (old locker room) has been transformed into a multi-media room. All equipment has been received. Installation is almost complete. We are waiting to order a conference table and chairs.

b) Intercultural Project

- Cancelled due to COVID-19

c) Doing is Believing Tour

- Cancelled due to COVID-19

d) ICT Project

- The ICT PDIG Project Report was presented by Samar.

5. New Business

a) COVID-19 Update

- Centre shutdown 13 March 2020
- Classes online for some groups in Esthetics and Hair Removal started May 19; Hairdressing started May 25. The two May groups remained on hold as they are further along in the program and require human-to-human practice. Those groups will resume after the summer break.
- The Hair Removal group has been online two days a week (Tuesday & Thursday) as the majority of the remainder of their program requires human-to-human contact. This has

6. Reports

- a) Students – Fatima Zayat, no report.
- b) Staff
 - Vanya DeAndrade reported on the New York trip. Even though the IBS Convention was cancelled at the last minute, the students had a wonderful and safe trip.
 - Cynthia reported that the teaching team received training from the ICT team, lead by Samar, for online teaching prior to the launch date. It was an example of great teamwork and made the transition to online learning much smoother.
- c) Commissioner – Please see attached the Commissioner’s Report. Mr. Bender also gave a verbal report on the Council of Commissioners’ meeting of 22 June, 2020.
- d) Industry – no report.
- e) Director- Please see the attached Director’s Report

7. Educational Project

The questions for the survey have been finalized. There are 47 questions targeting the orientations regarding:

- i. students' sense of feeling safe (physically, emotionally, psychologically)
- ii. students' sense of belonging
- iii. students' sense of feeling included, and perception of the climate
- iv. students' sense of wellness

The platform for the survey remains to be decided.

8. Budget

This item is tabled as the budget has not been received.

9. Field Trips

None to report

10. Other Business

a) Governing Board Annual Report
Governing Board Chair, Marilyn presented the Annual Report.
See attached.

b) First GB Meeting Date: 2020-2021
Tuesday, September 22, 2020 – (video-conference or in-person – TBD)


11. Varia

None.

12. Adjournment

Moved by: Samar Abboud
Time: 4:15

Next Meeting: Tuesday, September 22, 2020



Marilyn MacLean, Chairperson



Claudine Turnbull, Director