



Place Cartier Adult Education Centre

Governing Board

Minutes of Meeting

September 10, 2020

Present: Margaret Grant, Dimitra Galanomatis, Cynthia Nemorin, Eric Bender, Trudy Hartt, Gail Gagnon, Stephanie Blanchfield, Maria Sarafis, Samantha Brenhouse, Suzanne Black, Lise Demers, Caroline Mueller, Matthew Kennedy

1. Agenda Adoption

1.1 Moved by Trudy Hartt

1.2 Seconded by Lise Demers

2. Adoption of minutes of last meeting: January 23, 2020.

2.1 Moved by Stephanie Blanchfield

2.2 Seconded by Maria Sarafis

3. Reports:

3.1 Director: Margaret Grant

- Thank you to my team for getting us off the ground this session.
- First time online registration
- Councilors are meeting students on Zoom
- New registration procedures
- New schedule contains online/hybrid model
- Monday is the first day of hybrid
- We were not ready to start the session with the hybrid model since we did not receive the technology
- Teachers received laptops and surface tablets
- Last week teachers practiced using the new technology
- Consultations with Recit, small groups via Google Meet, and innovative professional development
- Teachers practiced the technology with Rami Kamel and Matthew Kennedy
- Students were masked and practiced social distancing for signing at registration
- Teachers are running with small groups of 12 students
- Safety protocols for entry at the Place Cartier at 1.5 distancing
- All students have an A/B class or B/C class
- Before exiting they must sanitize their desks
- Assigned desks are given for the entire semester
- Students eat at their desk
- A COVID report must be filled in daily

- Students must wear masks when moving around, may take down mask when seated.
- Isolation room has been set up.
- PPE care packages have been distributed to teachers.
- Exam procedure will be 12 students at a time.
- 1200 students applied
- 600 spaces available due to safety measures
- Building is safe.
- Moral is good.

3.2 Teachers:

Stephanie Blanchfield:

- Online training was wonderful.
- There is more of an adjustment for teachers than students.
- Social distancing is a work in progress.
- Students find it weird that they do not have lunch together.
- SVI program started with 12 students.
- Social Vocational Integration 3-year program, 125 hours of stage, 250 hours of stage

3.3 Commissioner: Eric Bender

- Submitted report
- Odd time for the council of commissioners, not sure what the future holds
- Next week more information to come
- All decision making will be moved to the September 21st meeting
- All consultations will be made at this time.

4. Consultations:

4.1 Annual Report:

- Has been submitted by Cynthia Nemorin

4.2 Governing Board Chair:

- Samantha Brenhouse nominates Cynthia Nemorin
- Maria Sarafis seconds nomination
- Cynthia Nemorin accepts nomination
- All in favor

5. New Business: none

6. Next Meeting: Wednesday October 14th at 4:30 pm

7. Adjournment: at 5:45 pm



Moved by Lise Demers

Seconded by Stephanie Blanchfield

Cynthia Nemorin, Chairperson

Peggy Grant, Director

