

# WEST ISLAND CAREER CENTRE

## Minutes of the Meeting Governing Board – April 27<sup>th</sup>, 2022

**Present:** Camille Leclerc                      Chairperson, Community Representative  
Jad Deegan                                      Centre Director - WICC, SACC  
Andrew Czereyski                              Assistant Centre Director – WICC, SACC  
Barry Kagan                                      Superintendent of Services – WICC, SACC  
Craig Berger                                      LBPSB Commissioner, Ward 6  
Susan Oliver                                      Non-Teaching Professional Representative  
Kimberly Fisher                                   Support Staff Representative  
Catherine Dela Cruz                           Teacher Representative (Health)  
Jeff Labelle                                      Teacher Representative (Automobile Mechanics)

**Absent:** Donald Provost                      Industry Representative  
Joan Hutchins                                   Teacher Representative (Health)  
Leslie Marcille                                   Student Representative (Health)  
Harry Taylor                                    Student Representative (Automobile Mechanics)  
Reeanna Reeve                                   Student Representative (Business)

### 1. Call to Order

Camille called the meeting to order at 3:48 PM.

### 2. Approval of Agenda

Susan noted that **Evaluation** be added to point **5.3 Evaluation, Standards and Procedures**.  
Susan motioned to approve the agenda; Jeff seconded. Approved.

### 3. Approval of Minutes – February 23<sup>rd</sup>, 2022

Jeff motioned to approve the minutes; Susan seconded. Approved.

### 4. Business Arising

None.

### 5. New Business

#### 5.1 Centre Fees 2022 – 2023

Reviewed. The Centre Fees are available for further consideration in the Governing Board classroom.

#### 5.2 Code of Conduct/Student Handbook

Reviewed. Susan noted that Electric Vehicle Mechanics had not been added to the list of programs. The Code of Conduct/Student Handbook is available for further consideration in the Governing Board classroom.

#### 5.3 Evaluation, Standards and Procedures

Reviewed. The Evaluation, Standards and Procedures document is available for further consideration in the Governing Board classroom.

## 6. Commissioner's Report

At the most recent commissioner's meeting, a continuation of the PCHS main entrance repaving project was approved and will resume over the summer break. Additionally, there was an initial review of the 2023 - 2024 school calendar and a follow-up on the activities of the LBPSB Task force on equity and inclusion.

## 7. Director's Report

- Jad extended his gratitude to the following individuals:
  - To Chelsea Thomson for helping Natalia Nefedova, our Adult Learners' Week representative at the School Board, with her speech and presentation at the gala; to the support staff for helping in the organization of Adult Learners' Week activities for the students; to Bernard Duchesneau, Cesar Brunet and Mark Wyjad who welcomed the news media promoting our Electric Vehicles program recently; to Mark Wyjad for organizing and hosting the recent CETEMMM meeting at WICC, and to all the teachers and support staff for participating in information sessions over the last two months.
- As mentioned in the Governing Board agenda, posted with this report is the 2022-23 WICC Code of Conduct/Student Handbook, the 2022-23 Centre Fees and the proposed Evaluation, Standards and Procedures for the West Island Career Centre.

## 8. Trips and Facilities

None.

## 9. Events

- The LBPSB 2022 Adult Learners' Week Virtual Celebration video may be viewed [here](#).
- AJOI (Action Jeunesse de l'Ouest de l'Île): Cannabis public awareness event and BBQ for the student body. Tentatively scheduled for May 26, AJOI received a grant to promote cannabis sensitization, information on individuals' legal rights in relation to cannabis as well as the health risks it can pose.

## 10. Questions and Answers

Camille inquired if the last Governing Board meeting of the year on June 1<sup>st</sup> could be held in person, and the suggestion received a positive response. Andrew offered to send a Google RSVP form for board members to confirm if they would be attending the June meeting in-person, or online.

## 11. Next Meeting

June 1<sup>st</sup>, 2022.

## 12. Adjournment

Catherine motioned to adjourn at 4:10 PM, Jeff seconded. Approved.



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Jad Deegan  
Centre Director



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Camille Leclerc  
Governing Board Chairperson  
June 1<sup>st</sup>, 2022