

WEST ISLAND CAREER CENTRE

Minutes of the Meeting Governing Board December 03, 2019

Present:	Suraj Sahu	Chairperson, Student Representative (Business)
	Jad Deegan	Centre Director
	Susan Oliver	Non-Teaching Professional Representative
	Donald Provost	Industry Representative
	Joan Hutchins	Teacher Representative (Health)
	Amma Acheampong	Student Representative (Health)
	Jeff Labelle	Teacher Representative (Automobile Mechanics)
	Linda Vaillancourt	Teacher Representative (Business)

Absent:	Craig Berger	LBPSB Commissioner, Ward 6
	Jan Scarpaleggia	Community Representative
	Lucas Sassi	Student Representative (Automobile Mechanics)
	Kimberly Fisher	Support Staff Representative

1. CALL TO ORDER

Suraj called the meeting to order at 4:44pm.

2. APPROVAL OF AGENDA

Joan moved to approve the agenda, Linda seconded. Approved.

3. APPROVAL OF MINUTES OF OCTOBER 22, 2019

Linda noted a typo on point 11, to be corrected. Donald motioned to approve the minutes, Joan seconded. Approved.

4. EDUCATIONAL PROJECT 2019 - 2022

Reviewed. Prospective revisions being made to Auto Mechanic student evaluations. Overall objective to improve consistency in student evaluations for all teachers, in every department.

5. BUSINESS ARISING

None.

6. NEW BUSINESS

6.1 WICC GRADUATION 2020: CHANGE OF DATE FROM MAY 21 TO MAY 14

Due to a facility booking conflict, WICC's 2020 Graduation ceremony has been rescheduled from May 21 to May 14. The auditorium is reserved, caps and gowns will be added to the ceremony this year.

7. TRIPS AND FACILITIES

7.1 SALON D'AUTO INTERNATIONAL CAR SHOW FIELD TRIP – JANUARY 23, 2020

All teachers and students from the Auto Department are annually invited to attend the Salon d'Auto international Car Show field trip on January 23. The cost of the field trip is included in the student's fees, any students under 18 will have to provide signed parental permission to attend. Jeff moved to approve the field trip, Donald seconded. All in favor, approved.

8. COMMISSIONER'S REPORT

None.

9. DIRECTOR'S REPORT

Jad offered his acknowledgements. The November Revised / June Actuals budget for 2019 – 2020 was presented. Joan motioned to approve, Jeff seconded, the board voted all in favor. Approved. A resolution will be sent to the head office.

10. CORRESPONDENCE

None.

11. EVENTS

- **OPEN HOUSE – DECEMBER 04, 2019**

We will continue to hold our Open houses under the new format: Pre-booked information sessions for every program followed by a tour of the respective departments. Drop-ins are welcome to attend.

- **HOLIDAY DOOR DECORATING**

Students and staff are invited to decorate their classroom doors during the month of December. A winner from every department will be chosen by raffle, those classes will be awarded a pizza lunch.

- **WICC ANNUAL FOOD DRIVE**

Students and staff are invited to donate non-perishable food items and hygienic products during the month of December for the food bank.

- **HOLIDAY LUNCH FOR STAFF AND STUDENTS**

A \$2 Holiday Lunch will be held for staff and students on Thursday, December 19. Santa and his Elf will be there to take photos with students.

12. VARIA

Jad offered a toast to the members of the board for volunteering their time for the betterment of WICC. Donald inquired if there had been any announcements made regarding the change of registration policy at the University of Sherbrooke. No announcements or decisions have been made as of yet. LBPSB management and directors are fighting to find a solution, an English University needs to assume the program to replace the University of Sherbrooke.

13. QUESTIONS AND ANSWERS

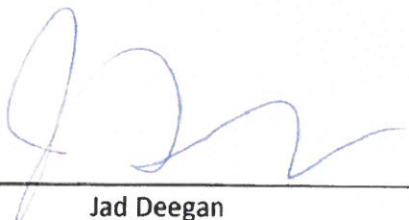
None.

14. NEXT MEETING

January 21, 2020

15. ADJOURNMENT

Susan motioned to adjourn at 5:26pm, Joan seconded. Approved.



Jad Deegan
Centre Director



Jeffrey Labelle
Interim Chairperson