

WEST ISLAND CAREER CENTRE

Minutes of the Meeting

Governing Board February 18, 2020

Present: Jad Deegan Centre Director
Kimberly Fisher Support Staff Representative
Jan Scarpaleggia Community Representative
Linda Vaillancourt Teacher Representative (Business)
Amma Acheampong Student Representative (Health)
Jeff Labelle Teacher Representative (Automobile Mechanics)
Lucas Sassi Student Representative (Automobile Mechanics)

Absent: Craig Berger LBPSB Commissioner, Ward 6
Donald Provost Industry Representative
Joan Hutchins Teacher Representative (Health)
Suraj Sahu Chairperson, Student Representative (Business)
Susan Oliver Non-Teaching Professional Representative

1. CALL TO ORDER

In Suraj Sahu's absence, Jeff Labelle agreed to act as interim Chairperson. Jeff called the meeting to order at 3:48pm.

2. APPROVAL OF AGENDA

Linda moved to approve the agenda, Jan seconded. Approved.

3. APPROVAL OF MINUTES OF January 21, 2020

Linda motioned to approve the minutes, Lucas seconded. Approved.

4. EDUCATIONAL PROJECT 2019 - 2022

The Educational Project was discussed amongst all departments during the Ped Day of February 14, 2020. Hybrid, online courses are now being offered in Professional Sales. Online course platforms for Starting a Business, Secretarial and Accounting are also being developed and will be launched in the 2020 – 2021 school year. The Project also continues to focus on refining common student evaluation procedures to be applied to all competencies in every department.

5. BUSINESS ARISING

5.1 CENTRE DIRECTOR CRITERIA CONSULTATION 2020 – 2021

Reviewed; Linda motioned to approve the Criteria, Amma seconded the motion. Resolution sent to the Board.

6. NEW BUSINESS

None.

7. TRIPS AND FACILITIES

7.1 UPCOMING BUSINESS FIELD TRIPS

- AC191015 will visit the Pierrefonds Library with Kathy Lozsan on March 15 as part of their English Literacy module.
- AP/MO190828 will visit the Pierrefonds Library with Deirdra Kennedy on March 20, also as part of their English Literacy module.
- AC190828 and AC191015 will visit the Career Fair being hosted at the Holiday Inn Pointe-Claire with Kathy Lozsan on May 07.

All voted in favour of the upcoming field trips. Approved.

8. COMMISSIONER'S REPORT

Though Commissioner Craig Berger was unable to attend the meeting, he had provided the board with a Commissioner's Report for the meeting of January 27, 2020. Reviewed.

9. DIRECTOR'S REPORT

Reviewed. Jad offered his staff acknowledgements and appreciation: Tassia Korbis for her collaborative Clinical Simulation workshop with the John Abbott Cégep Nursing Department. Melanie Marshal and Danielle Paré for their Black History month activities. Alfonso De la Cerna and Dahlia Moses for participating in the MacDonald High School Health Fair. Nathan Mascarenhas for his contribution to the Regional Auto Olympiades. Lastly, to all of the staff that participated in our 3rd Open House of the year.

10. CORRESPONDENCE

None.

11. EVENTS

- **BLACK HISTORY MONTH – INTERACTIVE LUNCHTIME ACTIVITY – FEBRUARY 19**
Students and staff will be invited to contribute handwritten messages to a display dedicated to Martin Luther King's "I Have A Dream" speech given at the March On Washington in 1963.
- **CNESST SAFETY TRAINING SESSION FOR AUTO STUDENTS – MARCH 02**
CNESST representatives will be providing our Auto students with an in-depth presentation on general and preventative safety protocols.
- **LBPSB DOING IS BELIEVING TOUR – GRADE 7 VISITS – MARCH 25 AND 26**
Grade 7 students from MacDonald High School, Westwood High School and Pierrefonds Community High School will receive presentations and tours of every department at WICC. Interactive games, demonstrations and giveaways will take place, we anticipate that it will be a great success similar to last year's grade 7 visits.

12. VARIA

None.

13. QUESTIONS AND ANSWERS

None.

14. NEXT MEETING

March 24, 2020.

15. ADJOURNMENT

Jan motioned to adjourn at 4:35pm, Amma seconded. Approved.



Jad Deegan
Centre Director



Jeffrey Labelle
Interim Governing Board Chairperson
May 26, 2020