

WEST ISLAND CAREER CENTRE

Minutes of the Meeting

Governing Board – February 23rd, 2022

Present:	Camille Leclerc	Chairperson, Community Representative
	Jad Deegan	Centre Director - WICC, SACC
	Andrew Czereyski	Assistant Centre Director – WICC, SACC
	Barry Kagan	Superintendent of Services – WICC, SACC
	Craig Berger	LBPSB Commissioner, Ward 6
	Donald Provost	Industry Representative
	Susan Oliver	Non-Teaching Professional Representative
	Kimberly Fisher	Support Staff Representative
	Jeff Labelle	Teacher Representative (Automobile Mechanics)
	Joan Hutchins	Teacher Representative (Health)
	Leslie Marcille	Student Representative (Health)
Absent:	Catherine Dela Cruz	Teacher Representative (Health)
	Harry Taylor	Student Representative (Automobile Mechanics)
	Reeanna Reeve	Student Representative (Business)

1. Call to Order

Camille called the meeting to order at 3:54 PM.

2. Approval of Agenda

Lesley motioned to approve the agenda; Susan seconded. Approved.

3. Approval of Minutes – October 27th, 2021

Susan motioned to approve the minutes; Lesley seconded. Approved.

4. Business Arising

None.

5. New Business

5.1 Centre Director Criteria Consultation 2022 – 2023

Camille presented the Centre Director Criteria Consultation to the board, reviewing the standard of qualities and qualifications that a WICC centre director should possess. Craig reiterated that the criteria is an essential guide for staffing, as it is used when considering future centre directors. Donald motioned to approve criteria; Jeff seconded. Approved.

6. Commissioner's Report

The commissioners met on February 21st; the meeting focused primarily on processing the tragic event that took place between St. Thomas High School and John Rennie High School students on February 8th. Trauma and emotional support services continue to be offered to students and family affected by the tragedy.

7. Director's Report

- Jad extended his gratitude to the following individuals:
 - To all the staff who help with the many info sessions in all the departments since the new year; to all of those that made the many donations for the holiday food drive;

to all the staff for rearranging their classes to go online for the last few days before the break, and the first two weeks of the new year; to Chelsea Thomson, Kathy Lozsan, Susan Oliver, James Roumeliotis, Kim Fisher, Paul Caruth, Alex Chartrand, Jennifer Cromwell and Chris Parkinson for helping out with the LBPSB Career Fair the previous week, and to all staff for participating in the regional Ped Day on The Power of Authenticity.

- In the spirit of recognizing Black History Month, a video presentation on the origin of the Pan-African flag was aired on the centre's televisions. A collection was initiated for the Black Family Association of the West Island (BFAWI) who operate a summer camp for low-income families in the area.
- The "Hats Off to You!" contest is back, celebrating women enrolled in traditionally male trades. If teachers have any candidates that they wish to bring forward, they are to submit their names to administration.
- On March 11th, students from the PCHS VEEP (Vocational Education Exploration Project) program will be visiting WICC for a brief tour.
- The 2022 - 23 vacation and teaching preferences forms were sent out several weeks ago.
- With this report is a School Climate survey that staff will be asked to fill out.
- With this report is the Annual Report for 2020 - 2021.

8. Trips and Facilities

None.

9. Events

None.

10. Questions and Answers

Leslie inquired about the distribution of salt used in the parking lot after the previous evening's freezing rainstorm. Jad explained that the lot was heavily salted prior to student and staff's arrival, but the combination of weather conditions was so extreme that the lot iced over again. A gravel truck was sent before morning break to improve the accessibility of the parking lot and pathways.

11. Next Meeting

March 30th, 3:45 PM (*deferred to April 27th, 3:45 PM*)

12. Adjournment

Lesley motioned to adjourn at 4:30 PM, Jeff seconded. Approved.



Jad Deegan
Centre Director



Camille Leclerc
Governing Board Chairperson
April 27th, 2022