

WEST ISLAND CAREER CENTRE

Minutes of the Meeting

Governing Board January 21, 2020

Present:	Jad Deegan	Centre Director
	Craig Berger	LBPSB Commissioner, Ward 6
	Kimberly Fisher	Support Staff Representative
	Donald Provost	Industry Representative
	Jan Scarpaleggia	Community Representative
	Linda Vaillancourt	Teacher Representative (Business)
	Joan Hutchins	Teacher Representative (Health)
	Amma Acheampong	Student Representative (Health)
	Jeff Labelle	Teacher Representative (Automobile Mechanics)
	Lucas Sassi	Student Representative (Automobile Mechanics)
Absent:	Suraj Sahu	Chairperson, Student Representative (Business)
	Susan Oliver	Non-Teaching Professional Representative

1. CALL TO ORDER

In Suraj Sahu's absence, Jeff Labelle agreed to act as interim Chairperson. Jeff called the meeting to order at 3:45pm. Kimberly Fisher was introduced and welcomed to the board as the new Support Staff representative.

2. APPROVAL OF AGENDA

Linda moved to approve the agenda, Joan seconded. Approved.

Joan requested that the odor from the Auto Mechanic department from the morning of January 21, 2020 be discussed under Varia.

3. APPROVAL OF MINUTES OF DECEMBER 03, 2019

Joan motioned to approve the minutes, Donald seconded. Approved.

4. EDUCATIONAL PROJECT 2019 - 2022

Jad reported on the Educational Project's indicators and targets that have been obtained to date in the 2018 – 2019 Annual Report. The Annual Report will be made available on the WICC website for public viewing.

5. BUSINESS ARISING

None.

6. NEW BUSINESS

6.1 CENTRE DIRECTOR CRITERIA CONSULTATION

Suraj Sahu, acting Governing Board Chairperson, was not present to review the 2019 – 2020 Criteria for the Selection of Proposed Centre Director. Administration will consult with Suraj prior to the next Governing Board meeting for any possible revisions to the document. The document is to be presented to the board for approval at the meeting of February 18, 2020. Once approved, a resolution is to be sent to LBPSB Head Office.

7. TRIPS AND FACILITIES

7.1 KINGDOM OF DREAMS DAYCARE – NURSING ASSISTANCE – JANUARY 29

As hospitals are unable to provide stages for our LPN's Children and Adolescents Care module, Nursing teacher Melanie Marshall arranged for a daycare to visit the centre to allow students the opportunity interact with infant and toddler clientele. Linda motioned to approve the visit, Joan seconded, all voted in favor. Approved.

8. COMMISSIONER'S REPORT

Reviewed. Craig discussed the upcoming major school change: Lindsay Place to close as of June 30, 2021, St. Thomas to relocate to Broadview St. building as of June 30, 2021. Place Cartier, its Allancroft Annex and Sources Adult Career Centre will be relocated to the Ambassador building.

The Commissioners are also preparing for the budget review period and annual elections. Still in discussion is the potential abolition of commissioners as elected officials, and the possibility of being replaced by a Parent Committee.

9. DIRECTOR'S REPORT

Reviewed. Jad offered his staff acknowledgements, discussed the upcoming CNESST safety presentation and his scheduled visit with Tassia Korbis to the John Abbott college Nursing Department to discuss potential collaborations.

10. CORRESPONDENCE

None.

11. EVENTS

- **OPEN HOUSE – JANUARY 22**

We will continue to hold our Open houses under the new format: Pre-booked information sessions for every program followed by a tour of the respective departments. Drop-ins are welcome to attend. 60 – 70 guests are anticipated for this 3rd Open House of the year.

- **SOURCES ADULT AND CAREER CENTER – ENGLISH LANGUAGE STUDENTS TO VISIT WICC – JANUARY 30**

An ESL class from SACC will be visiting WICC for a presentation on our programs and an extensive tour of each department.

- **STAFF APPRECIATION WEEK – FEBRUARY 10 - 14**

Administration is anticipating a fun week of treats for the WICC staff to honour them for their hard work and dedication.

12. VARIA

There was a minor chemical leak in tool crib overnight from Jan 20-21, 2020. The Fire Department was called immediately, they assessed that the product was non-toxic. All remnants of the product were eliminated the same day.

Linda reported that Door 14 students do not attend the Literacy Café because they don't want to walk outside to Door 10 during the winter months. Jad is in continued discussion with the PCHS Administration to get our students permission to walk through their premises to access Door 10.

13. QUESTIONS AND ANSWERS

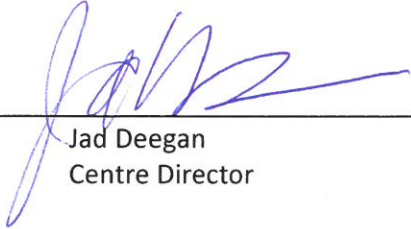
None.

14. NEXT MEETING

February 18, 2020

15. ADJOURNMENT

Joan motioned to adjourn at 4:22pm, Linda seconded. Approved.



Jad Deegan
Centre Director



Jeffrey Labelle
Interim Governing Board Chairperson
February 18, 2020