

All students and staff have a right to a safe and secure learning and teaching environment.

CODE OF CONDUCT AND EXPECTATIONS AGREEMENT

1. All forms of harassment or violence are **strictly forbidden**. These include, but are not limited to:
 - a. **Physical:** Involves causing harm to another's body or possession.
 - b. **Verbal or psychological:** Involves hurting or oppressing someone with verbal abuse or in writing, drawing, pictures, emails, texting, or social media. It also involves threatening, insulting, or calling someone names, innuendo or taunting about a person's body, race, color, attire, ethnic origin, religious beliefs; gender identity or sexual orientation, as well as unwelcome invitations, requests or gestures. Refer to the LBPSB Safe and Caring School Policy.
2. The use and/or sale on centre premises of **drugs or alcohol are strictly forbidden**. Anyone caught breaking this rule will be seen by the administration and will be asked to immediately leave the premises. Formal dismissal from the program may follow.
3. In keeping with the Lester B. Pearson School Board's Policy Concerning Tobacco, Drugs, and Alcohol and the Quebec government's non-smoking policy, students are **absolutely forbidden to smoke or vape on school grounds**.
4. No loitering is allowed on the premises. During class hours, students who do not have class are asked to leave the building or work quietly in the student lounge. Students will be asked to leave the halls and the cafeteria while classes are in session. To ensure an environment conducive to learning, the noise level around classrooms must be kept to a minimum, therefore students are expected to take calls or have discussions in the student lounge.
5. Clothing must be appropriate and not depict:
 - a. advertise or advocate the use of alcohol, tobacco, marijuana or other controlled substances;
 - b. pornography, nudity, sexual acts, or profanity;
 - c. hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, or religious affiliation.
6. The unauthorised use of any form of device to audiotape, photograph or video-record lectures provided by instructors in class or virtually, as well as other students, without their knowledge or consent is strictly prohibited.
7. School lockers are the property of the Lester B. Pearson Board. Centre Directors or Assistant Centre Directors must ensure safety and compliance with the law or applicable rules; they have the authority to inspect locker contents and desks if it is deemed necessary.
8. When you leave the Centre, you are responsible for emptying your locker. Any locker not emptied within one week of a student's departure will be opened and the **contents disposed of by the administration**. The Centre and/or the administration are not responsible for any lost or stolen articles. Please do not leave valuables in your locker.

9. Students need a valid parking permit to park in the centre's parking lot or they will be ticketed.
10. Speeding and/or reckless driving will not be tolerated in our parking lots. Such acts may result in immediate dismissal from the centre.
11. Students must adhere to the centre's exam rules provided on the course outline.
12. Students are also expected to follow the School Boards' policies and by-laws:
<https://www.lbpsb.qc.ca/council-of-commissioners/policies-and-by-laws/>
13. Attendance
Students are expected to arrive on time and stay for the entire class. **Teachers reserve the right to refuse entry to a student who is late.** Students who consistently arrive late, leave early, or take unauthorized and extended breaks will be asked **to meet with the administration and may be asked to leave the Centre or dismissed from the program.**
14. Students who miss five consecutive classes without authorization in any one subject will be automatically removed from the course and may only be re-admitted if allowed by an administrator. Also, students who consistently miss class may not be able to demonstrate to their teacher that they have acquired the competencies necessary to succeed on the final exam and may not be allowed to take it for that reason.

I, _____, have read and understood the Code of Conduct above. Also, I am responsible to read and adhere to all the standards and procedures contained in the student handbook. I will respect and am fully aware of the consequences of not respecting either.

Student Signature

Date